

**MINUTES  
CITY COMMISSION MEETING  
CITY HALL, 701 WASHINGTON ST.**

Wednesday, December 18, 2019

5:30 p.m.

The governing body met in regular session on December 18, 2019, at 5:30 p.m. in the City Commission Room at City Hall, with the following members being present: Commissioners Matthew, Hasch, Snavelly, and Lambertz.

Absent: Commissioner Sacco.

Other Officers: City Manager Amy Lange, City Clerk Stacey Smith, Finance Director Amber Farha, and City Attorney Justin Ferrell.

There being a quorum present, Mayor Matthew called the meeting to order.

Visitors: Jim Lowell, Toby Nosker, Marsha Wentz, Don Dean, Heather Gennette, Tom Gennette, Les Freeman, Karen Freeman, Dan Haist, Melanie Adams, Steve Wetter, Tracey Holmes, Mark Nordell, Tony Miller, Quentin Breese, Kelly Struebing, Dustin Avey, Kevin Pounds. Staff present: Ron Copple, Public Works Director; Jeremy Arnold, Utilities Director; Ric Fredrickson, Police Chief; Bruno Rehbein, Building Inspector; Chris Atkins, Recreation Director; Eric Voss, Fire Chief.

The invocation was followed by the reciting of the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Amy Lange asked to move public comments to the beginning of the agenda. She also added a recognition for winner of the annual chili cookoff.

Commissioner Hasch moved to approve the agenda as amended. Commissioner Snavelly seconded. Motion carried.

**PUBLIC COMMENTS**

None.

**PROCLAMATIONS/RECOGNITIONS/PRESENTATIONS/ITEMS SCHEDULED AT A CERTAIN TIME**

***Recognition of Annual Chili Cook-off Winner***

Amy Lange said that today's Christmas get together and chili cook-off pitted several employees against each other. In the end, Rick Knudsen, representing the fire department, won the competition over Ric Fredrickson of the police department by two votes. The golden spatula award was given to Mr. Knudsen.

***COMMISSION REORGANIZATION:***

***Election Results***

City Clerk Smith read the report from the Cloud County Clerk and Election Officer Shella Thoman, certifying the results for the City Commission of Concordia held November 5, 2019, to be as follows:

S. Christy Hasch	456	Jeremy Clarkson	1
Gary D. Jeardoe	320	Mr. Hubert	1
Sam J. Sacco	414	None of the Above	1
Marsha L. Wentz	423	Taylor Solt	1
Toby Nosker	1	Tyler Snavelly	1
Ellen Anderson	1	Jared Monson	1

Following the reading of the results, City Clerk Smith named S. Christy Hasch and Marsha L. Wentz to the Office of City Commissioner for three year terms.

***Oath of Office***

City Ordinance prescribes that elected officials take the Oath of Office before entering into the duties of his/her office. City Clerk Smith administered the Oath of Office to S. Christy Hasch and Marsha L. Wentz for three year terms.

**Annual Commission Reorganization**

City Ordinance requires that the Commission annually elect one of its members to serve as mayor and preside at commission meetings and perform as official head of the City on formal occasions. Commissioner Snavelly moved to appoint Commissioner Matthew as mayor, and Commissioner Lambertz as mayor pro tem. Commissioner Hasch seconded. Motion carried.

**ACTION AGENDA** (Action Expected)

**Designation of City Commissioner to the Frank Carlson Library Board**

Commissioner Lambertz moved to appoint Commissioner Matthew to the Frank Carlson library board. Commissioner Wentz seconded. Motion carried.

**Designation of City Commissioner to the CloudCorp Board of Directors**

Commissioner Lambertz moved to appoint Commissioner Matthew to the CloudCorp Board of Directors. Commissioner Snavelly seconded. Motion carried.

**Approval of December 4, 2019 Minutes**

Commissioner Snavelly moved to approve the minutes from December 4, 2019. Commissioner Lambertz seconded. Motion carried.

**Approval of Appropriation Ordinance #23**

Commissioner Hasch moved to approve appropriation ordinance #23. Commissioner Wentz seconded. Motion carried.

**Campbell & Johnson 2020 Professional Services Agreement**

Campbell & Johnson presented the agreement with no changes over last year. Amy Lange stated they have been the city’s engineer for 50 years, and have produced good work for us.

Commissioner Wentz moved to approve the 2020 Campbell & Johnson professional services agreement. Commissioner Hasch seconded. Motion carried.

**Audit Engagement Letter**

The City intends to continue services with Jarred, Gilmore & Phillips, our auditors since 2008. The fee had remained at \$12,450 since the beginning, but had been increased to a maximum of \$13,000 for the 2018 audit, and this is the amount proposed for this year’s. Last year, we were only billed \$11,500 due to preparation before the auditors came.

Commissioner Lambertz moved to approve the audit engagement letter with Jarred, Gilmore & Phillips. Commissioner Snavelly seconded. Motion carried.

**Approval of Encumbrances**

The one encumbrance is due to demolition at 603 Matthew not taking place until January or February, though the commission has approved the project already. The amount of the demolition is \$12,635.

Commissioner Snavelly moved to approve the 2019 encumbrances in the amount of \$12,635. Commissioner Wentz seconded. Motion carried.

**Approval of CMB Licenses**

Eleven businesses have applied for a cereal malt beverage license for 2020. All have been approved by the KBI. The businesses are Casey’s General Store, Country Honky Tonk, Easy G Sports Grill, Gambino’s Pizza, Pizza Hut, Rod’s Food Store, Short Stop (Stores 4 and 10), Thunder Strikez Bowling Alley, Wal-Mart, and Wood Oil.

Commissioner Lambertz moved to approve the CMB licenses for 2020. Commissioner Wentz seconded. Motion carried.

**Ordinance 2019-3157 City Owned Parking Lots**

**AN ORDINANCE AMENDING THE PARKING CODE OF THE CITY CODE OF CONCORDIA, KANSAS BY ADDING NEW SECTIONS 19-402 TO 19-407 IN CHAPTER XIX.**

Thereupon, Commissioner Snavelly moved that said Ordinance be passed. The motion was seconded by Commissioner Hasch. Said Ordinance was duly read and considered, and upon being put, the motion for the passage of said Ordinance was carried by the vote of the governing body, the vote being as follows:

Yea: Commissioners Matthew, Hasch, Snavelly, Lambertz, and Wentz.

Nay: None.

Thereupon, the Mayor declared said Ordinance duly passed and the Ordinance was then duly numbered Ordinance No. 2019-3157, was signed by the Mayor and attested by the Clerk and was directed to be published one time in the official newspaper of the City.

**Vehicle Purchase for Public Works**

Bids were solicited for a one ton to be used as a dump truck from both dealerships. Only Chevy returned a bid, which did not meet all specs. Some work will need to be done after delivery. The bid was for \$29,054.15 for a 2020 Chevy Silverado one ton. Staff recommended the purchase.

Commissioner Lambertz moved to approve the purchase of the one ton cab and chassis from Concordia Chevrolet in the amount of \$29,054.15. Commissioner Wentz seconded. Motion carried.

**Acceptance of Public Utility Easement and License for Private Utilities CCCC**

Due to the new arena being constructed at the college, it is necessary for the college to grant the City a public utility easement in order for us to construct a new water line and fire hydrant. The college has also requested the City accept licenses for location of a new sanitary sewer line and electric line to service the new arena.

Commissioner Hasch moved to accept the public utility easement granted by Cloud County Community College, and grant the licenses for the private sewer line and private electric line in a public utility easement to Cloud County Community College for the purpose of serving CCCC’s Ag Facility with these utilities. Commissioner Snavely seconded. Motion carried.

**Resolution 2019-2093 Amending the Classified Pay Scales**

There was presented to the City Commission a Resolution amending the pay grade for all classified employees by adding a line 16, and repealing 2019-2091.

Thereupon, on motion of Commissioner Lambertz, seconded by Commissioner Hasch, the Resolution was adopted by the following roll call vote:

Yea: Commissioners Matthew, Snavely, Hasch, Lambertz, and Wentz.

Nay: None.

Thereupon, the Mayor declared said Resolution passed and the Resolution was then duly numbered Resolution No. 2019-2093 was signed and approved by the Mayor and attested by the Clerk.

**REPORTS**

**Manager’s Report**

Amy Lange said she and Stacey Smith are co-chairing the Sesquicentennial (150th) celebration for 2021. The committee has been formed. She said staff still needs formal training for the downtown speakers.

**Staff Reports**

None.

**Mayor/Commissioner Comments & Reports**

Commissioner Lambertz stated he appreciated the department heads and their staff. Commissioners wished everyone a merry Christmas.

**ADJOURN**

There being no further business, at 6:01 p.m. it was moved and seconded to adjourn to a study session, to discuss school facility improvements and funding options, and the annual fireworks display.



/s/ Stacey Smith  
City Clerk