

**MINUTES
CITY COMMISSION MEETING
CITY HALL, 701 WASHINGTON ST.**

Wednesday, December 16, 2020

5:30 p.m.

The governing body met in regular session on December 16, 2020, at 5:30 p.m. in the City Commission Room at City Hall, with the following members being present: Commissioners Matthew, Lambertz, Wentz, Hasch and Snavelly.

Absent: None.

Other Officers: City Manager Amy Lange, City Clerk Stacey Smith, Finance Director Farha, City Attorney Justin Ferrell.

There being a quorum present, Mayor Matthew called the meeting to order.

Visitors: Toby Nosker, Jim Lowell, Ragen Belden, Sarah Unruh, Robert Frasier, Pat Macfarlane, Brad Waller, Ashley Hutchinson, Brandt Hutchinson, Dave Garnas, Ken Johnson, Whitney Snavelly, Ken Johnson, Dave Garnas, Brad Waller. Staff present: Bruno Rehbein, Building Inspector; Ron Copple, Public Works Director; Ric Fredrickson, Police Chief; Eric Voss, Fire Chief; Jeremy Arnold, Utilities Director; Chris Atkins, Recreation Director.

The invocation was followed by the reciting of the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Hasch moved to approve the agenda. Commissioner Snavelly seconded. Motion carried.

PUBLIC COMMENTS

None.

PROCLAMATIONS/RECOGNITIONS/PRESENTATIONS/ITEMS SCHEDULED AT A CERTAIN TIME

COMMISSION REORGANIZATION:

Election Results

Stacey Smith read the report from the Cloud County Clerk and Election Officer Shella Thoman, certifying the results for the City Commission of Concordia held November 3, 2020, to be as follows:

Ragen Belden	1270	Ashley Hutchinson	1670
Christy Hasch	2	Clifford Petry	1
Gary Jeardoe Jr.	1	Gary Strait	1
Greg Hattan	1	James Key	1
Jesse Pounds	2	Keaton Snavelly	1
Kenneth Rahbein	1	Kent Anderson	1
Lyle Pounds	2	Matthew Whitley	1
Michael Loring	1	Paul Detrixe	1
Ron Copple	1	Ronnie Lagasse	1
Samantha Goff	1	Taylor Solt	1
Toby Nosker	6	Other (non person, blank)	10

Following the reading of the results, the City Clerk named Ragen Belden and Ashley Hutchinson to the Office of City Commissioner for three-year terms.

Oath of Office

City Ordinance prescribes that elected officials take the Oath of Office before entering into the duties of his/her office. Stacey Smith administered the Oath of Office to Ragen Belden and Ashley Hutchinson for three-year terms.

Amy Lange presented outgoing commissioners Matthew and Snavelly with plaques and thanked them for their service.

Annual Commission Reorganization

City Ordinance requires that the Commission annually elect one of its members to serve as mayor and preside at commission meetings and perform as official head of the City on formal occasions. Commissioner Wentz moved to appoint Commissioner Lambertz as mayor. Commissioner Hasch seconded. Commissioner Lambertz moved to appoint Commissioner Hasch as mayor pro tem. Commissioner Belden seconded. Commissioner Hasch moved that nominations cease. Commissioner Hutchinson seconded. Motion carried.

Designation of City Commissioner to the Frank Carlson Library Board

Commissioner Hasch moved to appoint Commissioner Lambertz to the Frank Carlson library board. Commissioner Wentz seconded. Motion carried.

Designation of City Commissioner to the CloudCorp Board of Directors

Commissioner Wentz moved to appoint Commissioner Hutchinson to the CloudCorp Board of Directors. Commissioner Hasch seconded. Motion carried.

The meeting broke for a small reception.

DISCUSSION AGENDA *(Items Deserving of Brief Discussion, Action may be taken)*

Review of Ordinance 2020-3170

Dave Garnas, CEO of the hospital, was on hand to discuss the most recent news with COVID. He said drive through swab numbers are down. The positive cases are inching down, but the death toll is rising. He feels masking is helping somewhat. A large percentage of cases are staff. Vaccines have now been distributed to Kansas. There are 123,000 healthcare workers, who will receive the vaccine first.

Commission consensus is to continue the mask mandate to at least get through the holidays. The County Commission will be discussing the county’s mask ordinance on Monday morning.

ACTION AGENDA *(Action Expected)*

Minutes of December 2, 2020 Meeting

Commissioner Wentz moved to approve the minutes of December 2, 2020. Commissioner Hasch seconded. Motion carried.

Appropriation Ordinance #23

Commissioner Wentz moved to approve appropriation ordinance #23. Commissioner Hutchinson seconded. Motion carried.

Bids for Wastewater Treatment Plant Phase 2

Two bids were received for the next phase of the treatment plant.

Bidder	Amount
BRB Contractors, Inc.	\$3,162,000.00
Walters-Morgan Construction, Inc.	\$3,038,064.00
Engineer’s Estimate	\$3,473,289.00

Project Manager, Sarah Unruh, said the project construction time is anticipated at about a year. Both bidders are qualified for the project, so she recommended the low bid from Walters-Morgan.

Commissioner Hasch moved to approve the bid from Walters-Morgan Construction in the amount of \$3,038,064.00, and to authorize the city manager to sign the notice of award. Commissioner Wentz seconded. Motion carried.

Design and Construction Inspection Taxiway Sealing

The sealing is being done in conjunction with the runway project. It will be funded with FAA dollars and a 10% match by the City. The runway project is now halted for the winter. Dirt work is done. The existing runway will become a taxiway, and will need to be resealed to protect the base.

Commissioner Hasch moved to authorize the city manager to sign work authorization No. 6 with Benesch for the taxiway pavement maintenance project for \$30,433.00, plus a time and material fee not to exceed \$14,431.00. Commissioner Wentz seconded. Motion carried.

Campbell & Johnson 2021 Professional Services Agreement Addendum

Campbell & Johnson presented its addendum to the 2020 agreement, with no changes. The costs will be the same, at \$1,450.00 per month.

Commissioner Hutchinson moved to authorize the city manager to sign the addendum for the Campbell & Johnson 2021 professional services agreement. Commissioner Hasch seconded. Motion carried.

Housing Authority Board Appointments

The terms of Kim Wiesner, Vickie Conn, and Julie Willoughby will be expiring this month. All have expressed interest in continuing on the board. Another expression of interest from Michelle Hardacre was also

received. Earlier this year, a board member had given her resignation. To continue the board with six members, all could be appointed.

Stacey Smith suggested appointing one to a one-year term, one to a two-year term, and the remaining two to three-year terms, in order to get the appointments spaced more evenly. The board secretary and property manager, Sheila Jackson, did not wish to recommend, but rather to let the commission decide on the terms.

Mayor Lambertz suggested the board should make that decision at its next regular board meeting.

Commissioner Hutchinson moved to appoint all four interested candidates to the housing authority board. Commissioner Wentz seconded. Motion carried.

Encumbrances

The encumbrance is necessary due to it being a deductible for a claim at the swimming pool. The total cost of a damaged light pole is \$3,959.00, of which \$2,500.00 is the deductible. This will not be reimbursed until 2021.

Commissioner Wentz moved to approve the encumbrance for 2020 in the amount of \$2,500.00. Commissioner Hasch seconded. Motion carried.

Consideration of Downtown Beautification Committee Funding Request

The committee has researched new flower pots for downtown, to replace those purchased in 2012. They are prone to cracking with the freezing and expanding of the soil. They also require moving each fall to the shop. The new pots can be left in place year-round. The committee has obtained a \$5,000 grant, and has asked the City to cover the \$10,000 still needed to purchase the pots. The commissioners spoke highly of how much the pots spruce up the downtown area.

When asked how this could be paid for, Amy Lange said the COVID relief money has paid for some things such as bleachers which were in the CIP, so funds could be made available.

Commissioner Hutchinson moved to authorize spending \$10,000 from the CIP for the replacement flower pots. Commissioner Hasch seconded. Motion carried.

REPORTS

Manager's Report

Amy Lange said nearly all the COVID relief funds of \$297,000 have been spent on items to mitigate the spread. The \$11,000 not spent will go back to the County. Such things as online registration for recreation programs and commission room updates were able to be purchased.

Staff Reports

Ric Fredrickson announced that RJ Robinson has graduated from Academy.

Bruno Rehbein said a public hearing notice will be run for the general contractor licensing. He will be bringing an ordinance to the commission in January.

Chris Atkins said the online recreation software is operational. He is doing drawings to get people to register accounts.

Mayor/Commissioner Comments & Reports

Commissioner Wentz congratulated Officer Robinson.

Commissioner Hasch thanked staff for once again installing the snowflakes, making it look like Christmas around town.

Commissioner Hutchinson said she was excited to serve. She encouraged children to write letters to Santa, where a drop-off box has been installed at the Broadway Plaza.

Commissioner Belden congratulated the new officer, and said she was happy to be on the commission.

Mayor Lambertz said it was an honor to lead the commission and he was humbled by the opportunity.

ADJOURN

There being no further business, 6:42 p.m. it was moved and seconded to adjourn to a study session to discuss the employee pay scale.



/s/ Stacey Smith
City Clerk